



Brisbane Parks and Recreation Commission Action Minutes

REGULAR MEETING

April 12, 2017

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Vice-Chairperson Fryer called the meeting to order at 6:30pm.

ROLL CALL

Commissioners present: Fryer, Bologoff, Marmion and Covino
Commissioner Jimenez arrived at 6:33pm, Chairperson Lentz absent
Staff present: Recreation Manager Leek, Recreation Coordinator Franco and Recording Secretary Vaccaro

ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Marmion, to approve the April 12, 2017 Agenda. The motion carried 4-0.

APPROVAL OF MINUTES

February 8, 2017

Commissioner Bologoff moved, seconded by Commissioner Marmion, to approve the February 8, 2017 Minutes. The motion carried 4-0.

CITIZEN COMMUNICATIONS

None

OLD BUSINESS

A. Grant Funding for Crocker Park Trail

Recreation Manager Leek provided a follow up update on the proposed installation of stabilized decomposed granite resurfacing on a portion of the Crocker Trail to increase accessibility. CGAG voted to approve a grant amount of \$885,300 for the project. The total estimated cost of the project is \$1,000,000. This will allow construction to take place in the coming years.

NEW BUSINESS

A. Dog Park Resurfacing

Recreation Manager Leek gave an overview via a written staff report regarding the need to resurface the Dog Park. The Commission is to review the various resurfacing options and weigh the pros and cons for each option. Community member and Dog Park user Ted Reiterman spoke to the Commission regarding the sketch drawing he submitted. He discussed why he is in favor of sod resurfacing over artificial turf. Several other community members and dog park users discussed their wants and needs of sod resurfacing over decomposed granite. Commissioner Marmion discussed the pro and cons between using sod resurfacing as opposed to artificial turf. Commissioner Jimenez moved, seconded by Commissioner Marmion, to approve sod resurfacing, a partition gate and to extend the existing decomposed granite at the Brisbane Dog Park. The motion carried 5-0. This will now be presented to City Council for approval.

B. Day in the Park Selection Date

The Commission unanimously chose Saturday, October 7, 2017 as the date for the upcoming Day in the Park.

C. Creation of Ad Hoc Subcommittee for Festival of Lights Tree

Commissioner Covino and Commission Bologoff volunteered to be the representatives for the Parks and Recreation Commission on this Ad Hoc Subcommittee.

D. Commission Reorganization

Commissioner Bologoff moved, seconded by Commissioner Jimenez, to elect Commissioner Fryer as the new Commission Chairperson. The vote was approved 5-0. Commissioner Marmion moved, seconded by Commissioner Bologoff, to elect Commissioner Covino as the new Vice-Chairperson. The vote was approved 5-0. Commissioner Jimenez will retain her position as Secretary.

REPORTS

Chairperson

None

Subcommittees

Subcommittee Meetings – reports

Habitat Restoration Day/Earth Day

Recreation Coordinator Franco met with the subcommittee. They chose which location to clean-up on Earth Day and the artwork for the t-shirts. They also chose the location for Habitat Restoration Day, Costanos Canyon. This will take place on Saturday, June 24, 2017. Coastal Clean-up Day will be in September and a location has not yet been chosen for that day.

Public Art

Commissioner Fryer said the Implementation Guidelines were finalized and will go to City Council for approval in May.

Recreation Facilities

The outcome of these subcommittees meetings were discussed under New Business (A).

Setting Subcommittee Meetings

The Commission discussed which Subcommittees should meet prior to the next meeting.

Commissioners

None

Staff

Programs Report

Staff discussed upcoming programs.

COMMISSION MATTERS

Written Communications

Commissioner Jimenez received written communication from a community member about Fire Hydrant Restoration Day being on the same day as the Brisbane Dance Workshop's spring performance. It was asked that Parks and Recreation try not to schedule the event on the same weekend going forward.

Commission Calendar

The Commission discussed items for the next Commission meeting.

ADJOURNMENT

Commission Vice-Chairperson Fryer moved that the meeting be adjourned at 7:35pm.